



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**SCOTT WALKER  
GOVERNOR**

**SCOTT NEITZEL  
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Division of Facilities Development & Management  
Lease Administration  
Post Office Box 7866  
Madison, WI 53707-7866  
Voice (608) 267-2004 Fax (608) 267-0200

September 13, 2017

Barstow Office Investments, LLC  
Attention: Brian Johnson  
212 S. Barstow Street  
Eau Claire, WI 54701

**Re: Letter of Addendum for Lease Number 445-167**

Dear Mr. Johnson,

This letter will serve as a Letter of Addendum to the Lease dated September 16, 1996 by and between Barstow Office Investments, LLC, as Lessor, and the State of Wisconsin, Department of Administration, as Lessee, which said Lease covers approximately 16,855 square feet of office space (the "Premises") in Lessor's building (the "Building") located at 715 South Barstow Street, in the City of Eau Claire, Wisconsin; and

Whereas the Lessor and Lessee thereto wish to modify said Lease,

NOW THEREFORE, IT IS AGREED THIS 13th day of September, 2017, in consideration of the mutual covenants contained herein, Lessor and Lessee agree to modify the Lease effective upon the Lessor's approval date as follows:

**1. Change of Expiration Date**

Pursuant to the letter dated June 21, 2017 (see attached), the Department of Workforce Development (DWD) indicated the need to hold over through October 31, 2017. It is now apparent that, with your permission, DWD will need to hold over for one additional month. As the lease will expire at the end of this hold over period, DWD will vacate no later than November 30, 2017.

As I did not receive a signed copy of the previous correspondence regarding the termination of this lease, I would appreciate your acknowledgement of this letter. We want to be assured that these communications have been received and that DWD's intentions to vacate the Premises have been properly conveyed to you.

All other provisions of the Lease, except as otherwise expressly provided herein, shall continue to be binding upon the parties thereto and shall insure to the benefit of said parties, their respective heirs, their personal representatives, successors and assigns.

We thank you for your cooperation and past rental arrangements. Please sign and return one copy of this letter to my attention as acknowledgment of the foregoing. If you have any questions, please contact me at (608) 266-8183 or the above address.

Sincerely,

Gary Mohoney  
Real Estate Transaction Manager  
Bureau of Real Estate Management

The foregoing is approved this \_\_\_\_\_ day of September, 2017.

By: \_\_\_\_\_

Title: \_\_\_\_\_

cc: Steve Noll, DWD  
File No. 445-167