



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor  
Ellen Nowak, Secretary  
John Klenke, Division Administrator

November 30, 2018

Elizabeth Ringgold  
Grand Chute LLC  
NAI Pfefferle  
200 East Washington Street, Suite 2A  
Appleton, WI 54911

**Re: Lease Number 445-070 – Letter of Addendum**

Dear Ms. Ringgold,

This letter will serve as a Letter of Addendum to the Lease dated December 16, 2011 by and between Grand Chute LLC, as Lessor, and the State of Wisconsin, Department of Administration, as Lessee, which said Lease covers approximately 5,646 square feet of office space (the "Premises") in Lessor's building (the "Building") located at 54 Park Place, Suite 800, in the City of Appleton, Wisconsin; and

Whereas the Lessor and Lessee thereto wish to modify said Lease,

NOW THEREFORE, IT IS AGREED THIS 30th day of November, 2018, in consideration of the mutual covenants contained herein, Lessor and Lessee agree to modify the Lease effective immediately, as follows:

- 1. Term, Renewals.** The term of the Lease shall be extended for a term of one year, by exercising the second year of the first 3-year renewal term in the Lease. The new term shall commence on April 1, 2019 and end on March 31, 2020 at the monthly rental rate of \$8,825.57. The Lessee shall retain the right to exercise the last year of the first 3-year renewal term as well as the second and third 3-year renewal terms.

All other provisions of the Lease, except as otherwise expressly provided herein, shall continue to be binding upon the parties thereto and shall inure to the benefit of said parties, their respective heirs, their personal representatives, successors and assigns.

Please sign and return one copy of this letter to my attention as acknowledgment of the foregoing. In addition, fill out the attached Lessor/Tenant Contact List and return with this signed letter. If you have any questions, please contact me by phone at (608) 266-8183 or by e-mail at [gary.mohoney@wisconsin.gov](mailto:gary.mohoney@wisconsin.gov).

Sincerely,



Gary Mohoney  
Real Estate Transaction Manager  
Lease Administration  
Bureau of Real Estate Management

Lessor: Grand Chute LLC

The foregoing is approved this 11 day of DECEMBER, 2018.

By: 

Print Name & Title: RONALD A. BAODEL, EXECUTIVE VICE PRESIDENT

cc: Richard Rieser, DWD  
File No. 445-070

Attachment—Lessor/Tenant Contact List